

EQUAL OPPORTUNITIES MONITORING FORM

In accordance with our policy on Equal Opportunities in Employment, IndependentAge will provide equal opportunities to any Employee or job applicant and will not discriminate either directly or indirectly on the grounds of race, colour, ethnic origin, nationality, national origins, sex, sexual orientation, religion, marital status, age or disability.

In order to assess how successful this policy is we have set up a system of monitoring all job applications. We would therefore be grateful if you would complete the questions on this form. We have asked for your name to enable us to monitor applications at short listing and appointment as well as application stage.

All information will be treated in confidence and will not be seen by staff directly involved in the appointment. The questionnaire will be detached from your application form, stored separately and used only to provide statistics for monitoring purposes. Thank you for your assistance.

POST TITLE
LOCATION
FULL NAME
1. Gender (delete as appropriate) Male / Female
2. Age
3. Marital status (delete as appropriate) Married / Single / Other
4. Do you have responsibility for dependants? (Dependants relates to children, elderly or other persons for whom you are the main carer.) (Delete as appropriate) Yes / No
5. Do you have any disabilities? (delete as appropriate) Yes / No
6. Ethnic origin (relates to a sense of identity/belonging on the basis of race/culture). (Tick appropriate category.) I would describe myself as (choose ONE section from A to E, and then tick as appropriate to indicate your cultural background): A. WHITE British English Scottish Welsh Other, please state: Irish Any other White background, please state

B. MIXED

White and Black Caribbean

White and Black African

White and Asian

Any other Mixed background please state:

C. ASIAN, ASIAN BRITISH, ASIAN ENGLISH, ASIAN SCOTTISH OR ASIAN WELSH

Indian

Pakistani

Bangladeshi

Any other Asian background, please state:

D. BLACK, BLACK BRITISH, BLACK ENGLISH, BLACK SCOTTISH, OR BLACK WELSH

Caribbean

African

Any other Black background, please state:

E. CHINESE, CHINESE BRITISH, CHINESE ENGLISH, CHINESE SCOTTISH, CHINESE WELSH OR ANY OTHER ETHNIC GROUP

Chinese

Any other background, please state:

7. Where did you see this post advertised?

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Data Protection

Information from this form may be processed for purposes registered by the Employer under the Data Protection Act 1998. Individuals have, on written request (and on payment of a fee of £10) the right of access to personal data held about them. For the purposes of compliance with the Date Protection Act 1998, I hereby give my consent to IndependentAge and the Universal Beneficent Society (UBS) processing the data supplied in this questionnaire for the purpose of monitoring.

Signed: Dated:

IMPORTANT!! PLEASE SEAL THIS DOCUMENT IN A SEPARATE ENVELOPE AND RETURN IT TO RUKBA WITH THE JOB APPLICATION FORM.